

# NOTICE

The Cheyenne Housing Authority is proposing an update to the Admissions, Compliance and Occupancy Policies (ACOP). This Notice is to inform you that the Cheyenne Housing Authority Board of Commissioners has opened the Public Comment Period for acceptance of comments on the proposed update.

Section(s) of the ACOP proposed for update include:

- Security Deposits:

# Bedrooms	Current Security Deposit Amounts Effective 7/1/2016	Proposed
1	\$ 200	\$ 300
2	\$ 325	\$ 450
3	\$ 375	\$ 600
4	\$ 400	\$ 600
5	\$ 450	\$ 600

- The increased deposit amounts would
  - be effective with new tenants moving in after the ACOP revision is adopted; and
  - allow the full security deposit to be paid over a maximum three month period, if needed.

The proposed revision is available for review on the Cheyenne Housing Authority website at [www.cheyennehousing.org](http://www.cheyennehousing.org) or at the Cheyenne Housing Authority's offices:

- In Cheyenne at 3304 Sheridan Street, Cheyenne, Wyoming. The office is open from 8:30 AM to 5:00 PM Monday through Friday, closed from 12:00 PM to 5:00 PM every Wednesday and closed all day on the second and fourth Wednesday of the month.
- In Laramie at 1265 North 3<sup>rd</sup> Street, Laramie, Wyoming. The office is open from 10:00 AM to 12 Noon, and from 1:00 PM to 5 PM Monday through Friday. The office is closed every Wednesday from 12 Noon to 5 PM for training.

Comments on the proposed revisions to the ACOP are to be submitted in writing (US Mail, email, or hand delivered to the Cheyenne Housing Authority) before 12 NOON Monday February 3, 2020 to:

Sarah Barnes  
Deputy Director  
3304 Sheridan Street  
Cheyenne, WY 82009  
[sbarnes@cheyennehousing.org](mailto:sbarnes@cheyennehousing.org)